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## Family KITAS C317

### **Purpose**

The Family Spouse KITAS is an Indonesian residency permit tailored for foreign nationals married to Indonesian citizens. It grants these foreign spouses the right to live in Indonesia for a set period, typically one year, with the option for annual renewal.

### **Validity**

If you are married to an Indonesian citizen, you can get a visa that allows a one-year stay. Every Family KITAS includes multiple entry privileges.

This means that during its valid period, the permit holder can travel in and out of Indonesia freely without needing to apply for a new visa each time.

### **Extension Possibility**

This visa can be renewed four times, allowing a total stay of five years.

After holding this visa for three years, you can apply for a permanent residency permit (KITAP).

## Essential Documentation

### **From the Applicant:**

- Completed Bali Visas application form.
- Color scans of the identity and signature pages of the passport (photos are not required).
- Passport with at least 18 months' validity and a minimum of 2 blank pages.
- Recent passport-style color photo in digital format.
- Marriage certificate (Akta Nikah) registered with Indonesian civil authorities.

- If Married Outside Indonesia:
  - Original marriage certificate (in English or Indonesian).
  - Marriage certificate reported to the Indonesian embassy.
- Company bank statement showing a minimum balance of USD 2,000.

#### **From the Indonesian Spouse:**

- Indonesian ID card (KTP)
- Family Card (Kartu Keluarga)
- Birth Certificate (Akta Lahir)

#### **From a Foreign Spouse Married to an Indonesian:**

- Color scans of the identity and signature pages of the passport (photos are not required).
- Scan of their current KITAS.

#### **From the Indonesian Employer/Sponsor of the Foreign Spouse:**

- Company's deed of establishment and any amendments.
- Approval from the Ministry of Law and Human Rights for the sponsoring company.
- Tax Registration Number (NPWP) of the sponsoring company.
- OSS documents (NIB, Ijin lokasi, Ijin usaha).
- Indonesian ID Card (KTP) and Family Card of the Indonesian director of the sponsoring company, or the passport of a foreign director.
- Company letterhead and company stamp.
- Login credentials for TKA Online & Visa Online (if the company is registered).

## **Processing steps**

**Step 1:** You receive an E-Visa.

**Step 2:** Print out your sponsorship documents and E-Visa for entry into Indonesia.

**Step 3:** After arriving in Indonesia, submit your passport to us within 30 days. We will take it to the local immigration for final approval. Additionally, you will need to visit the Immigration office for the Biometrics process.

## Renewal

- **Renewal Cost:** IDR 8,000,000 per year.
- **Physical Presence Requirement:** You must be in Indonesia to process the renewal.
- **Renewal Timing:** Start the renewal process 1 to 3 months before your Kitas expires.
- **Required Documents:**

Passport.

Letter confirming your home address (Domicile letter).

Temporary Residential Registration (SKTT)

## Kitas cancellation

To cancel your Kitas for termination or changing to a new visa, specific permits are required:

**If you are in Indonesia, an Exit Permit Only (EPO) is needed.**

**If you are outside Indonesia, an Exit Re-Entry (ERP) Permit is required.**

## Notes

- Clients are responsible for their own income tax report fees and processing of NPWP (Tax file number), including any associated fees.
- Clients must also cover BPJS (health and work insurance) fees.
- Clients are responsible for any financial and criminal activities they engage in within Indonesia.
- Prices are current as of the date on this document.
- The price does not include the Residency Certificate (SKTT). For more information about the Residency Certificate (SKTT), please refer here.

- A Domicile letter is needed only for KITAS renewal or in case of an address change (this does not cover variable Banjar donations).
- SKTT is required only for KITAS renewal or when purchasing a vehicle.

## Visa Extensions information

B211A Offshore Visas will be able to be extended only 2 times the maximum, each extension will be for 60 days.

This visa can't be extended beyond 180 days.

## Visa Fees and Processing Time

Service	Price	Approx. processing time
<b>6 month SERVICE</b>	IDR 8,500,000	<b>30-40 Business Days</b>
<b>EXPRESS Service</b>	IDR 14,500,000	<b>40-50 Business Days</b>